


Dynamic Risk Assessment: Pandemic



Activity: In the event of a pandemic			No: 0001
Prepared by: Natasha Power	Approved by: Charles Course	Revision: 1	Dated: 13.05.2020

PURPOSE	To understand the risks associated with a pandemic and mitigate them with control measures where possible.	PPE 
DURATION	n/a	

Ref No X	Activity/Task / Situation	Potential harm	Persons at risk	Severity	Existing control measures	Likelihood	Rating	Conclusions/comments
				1 to 5		1 to 5	1 to 25	
1	Attendance on site working with others	Risk of transmission	All	4	<ul style="list-style-type: none"> If anyone presents symptoms as per the government guidelines, they MUST not attend work and MUST self-isolate and seek medical guidance (refer to Pandemic TBT and work instructions). Where a member of staff falls ill whilst at work, that member of staff to be sent home immediately. The working area where that member of staff had been working to be thoroughly cleaned with antibacterial spray and bleach with 	3	12	The Severity and likelihood will vary from person to person but where someone is at greater risk separate measures may also be considered.

					<p>the staff cleaning to use PPE to protect themselves. Where staff are unable to clean the area, external cleaning services to be used.</p> <ul style="list-style-type: none"> • Wherever possible staff should use one machine only. All machinery to be wiped down clean with antibacterial spray after use and between operator handover where one man one machine is not possible. • On site staff must maintain 2m social distancing. • Staff to be encouraged to wash hands more frequently and for at least 20 seconds • Staff training on Covid procedures to be provided. • Regular cleaning of surfaces and limit touching doors and other materials where possible. • Where appropriate and possible employee shift patterns and hours will be varied to reduce exposure. • Where the role permits, staff should work from home wherever possible. • Staff to be advised to catch coughs and sneezes in tissue and dispose of tissues in waste bins. 			
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					<p>Waste bins to be emptied regularly using gloves and hands washed immediately thereafter.</p> <ul style="list-style-type: none"> All cases of suspected Covid to be reported to Natasha or Anne. Break times to be staggered and staff to maintain distancing during breaks. 			
2	Use of Machinery	Risk of transmission	All	4	<ul style="list-style-type: none"> Single driver use of machinery where possible and for those deemed to be higher risk from the disease Wipe down plant and machinery with anti-bacterial spray after use Where anyone develops Covid symptoms deep clean of machinery to be undertaken and machine to be isolated until cleaned. Staff to be advised to wash hands before and after using machinery for at least 20 seconds each time 	1	4	
3	Deliveries and collections by external staff	Risk of transmission	All	4	<ul style="list-style-type: none"> Drivers to be provided with site Covid rules Change to working procedure to ensure that no contact between Heathpatch staff and external drivers/ operators which are set out in the work instructions guidance. 	3	10	

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					<ul style="list-style-type: none"> • Drivers to remain in cabs wherever possible • Heathpatch staff will sign paperwork on behalf of the driver, whose name will be taken, to minimize contact 			
4.	Office work	Risk of transmission	Emplo yees	4	<ul style="list-style-type: none"> • All those who can, will work from home (where a separate risk assessment will be completed as needed) • Maintain 2m social distancing. • Daily cleaning of surfaces and limit touching doors and other materials where possible. • Paperwork transfers will be reduced as much as possible and e-copies used for contractors and customers. 	2	8	
5.	Welfare	Risk of transmission	Emplo yees	4	<ul style="list-style-type: none"> • Employees are encouraged to have lunch separately, clean down any surfaces regularly and use the anti-bacterial handwash at regular intervals as per government advice at the time. • Hand wash facilities including anti-bacterial handwash will be made available at all locations. Antibacterial gel will be provided where possible to those who do not have access to handwashing 	2	8	

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					facilities although at the time of this risk assessment supplies of gel are limited in the UK.			
6.	Handling Waste	Risk of transmission from items in waste (particularly contamination or blackbag waste)	Employees	4	<ul style="list-style-type: none"> Where any waste needs to be handled protective gloves should be worn. Staff must not touch their faces whilst handling waste. Staff to immediately wash hands on completing the task. 	3	12	Gloves are to be available at all locations.